



Medical Billing & Coding Certification Program

Qualifications: Students must have High School Diplomas or GED

Must type a minimum of 30 words per minute



Curriculum

This 525-hour program will allow the students the training to work in a Medical environment doing Medical Terminology, Billing and Coding. Coursework, taught from the practitioner's perspective, focuses on skills and coding competencies used in settings such as hospitals and physician practices. This program offers courses with updated curriculum covering the latest coding standards, which recently changed in the United States from the International Classification of Diseases version 9 (ICD-9) to ICD-10 standards. In addition, students will be prepared to take the Certified Coding Associate (CCA) which is an entry-level exam.

New in 2019 we have added a Spanish for the Medical Front Office component that will teach medical front office professionals:

- How to ask for a patient's information to fill out a form
- Crucial phrases that express the patient's physical state
- How to learn a patient's medical history and obtain insurance information

After successful completion of this program, students will have the ability to play a vital role in the connection between health care providers, patients and insurance companies. Your education will assist you in obtaining employment in hospitals, physician's offices, nursing care facilities and home health care.

Tuition

- \$7,500.00
- 525 Hours
- 21 Weeks

Schedule- Towanda students will Skype into the class in Scranton up until the Certification review, then students will be expected to commute to Scranton for the review classes.

- M,T,W,R 8am-2:45pm (subject to change)

Text

- Principles of Healthcare Reimbursement AHIMA Castro & Forrester
- Medical Terminology for Health Professionals-Erlich and Schroeder
- Medical Coding in the Real World-AHIMA-Roberts
- Medical Coding in the Real World Student Handbook-AHIMA-Roberts
- ICD 10-PCS The Complete Official Coding Handbook-AMA
- Professional Edition CPT-AMA
- ICD 10-CM for Hospitals-AMA
- Certified Coding Associate Exam Prep-Bennet and Dorale

Course Schedule

- Weeks 1-5: Medical Terminology & Anatomy & Physiology
- Weeks 6-10: ICD Coding for Hospitals
- Weeks 11-14: CPT Coding for Physicians
- Weeks 15-18: Healthcare Reimbursement
- Week 19: Certified Coding Associate Exam Prep
- Weeks 20-21 Spanish in the Medical Front Office Online

For more information, please contact Continuing Education Coordinator Christine Martin at (570) 265-3449, ext. 3