

LACKAWANNA COLLEGE PUBLIC SAFETY PHONE NUMBERS

SCRANTON CAMPUS
570.241.2022 or 911
Available 24/7, 365

SCAN QR CODE FOR RAVE UPDATES

Weather alerts and campus closing notifications
Phone call, e-mail, and/or text message with LC updates
Anonymous emergency reporting



CLASSROOM DISRUPTION

You may find a student whose behavior is disruptive. These concerns vary, but can be broadly categorized as excessively demanding, confrontational, or abusive.

WHAT TO DO:

- Provide clear expectations for classroom behavior in the syllabus.
- At the onset of disruptive behavior, complete a Starfish flag documenting the observed/addressed behavior.
 - **DO NOT WAIT TO ENTER STARFISH FLAGS!** Our systems and support systems are designed to help.
 - Starfish Verbal Warning interventions are provided by the Student Success team.
 - Starfish Written Warning interventions are provided by Student Accountability & Restorative Practices (SARP). Written warnings prevent a student from returning to class until a SARP meeting occurs.
- If necessary, ask the student to leave the class session. If the student refuses, call Public Safety for assistance or end the class session. Whenever a class session is terminated or student removed, contact Public Safety, your department chair, and SARP as soon as possible.

WEATHER EMERGENCY

SEVERE THUNDERSTORM

- Shelter in place in an interior room or basement, away from windows.

TORNADO

- Seek shelter in the basement of your building; if there is no basement, go to an interior room/stairwell on the ground floor without windows.



Stay calm. Monitor RAVE Alerts, LC email, and the news for weather updates.

GENERAL EMERGENCY TIPS



- Stay calm.
- Take your cell phone with you.
- Know your building and possible exit routes.
- Assist people with disabilities.
- Program the LC Public Safety number into your phone.

SECURITY THREAT

Acts or threats of violence against the community may prompt a campus lockdown.

RUN:

- If you are inside a building and in danger, leave immediately.
- Go to a safe location.
- Call Public Safety or 911.

HIDE:

- If you are inside and safe, stay where you are.
- If you are inside, in danger, and cannot exit, then hide.
- Go to an interior room, shut and barricade doors, and be quiet.
- Turn off lights and silence your cell phone.
- Stay away from windows.
- If possible, call Public Safety.

FIGHT:

- Fight an offender only as a last resort.
- Improvise objects in your area as weapons if necessary (e.g., chairs, tables, equipment).

MEDICAL EMERGENCY

- Call Public Safety.
- Stay safe, but do not leave the scene (if possible).
- Administer CPR or an AED only if you are properly trained to do so.

Medical emergencies take many forms. If you encounter an injured person, do not move them unless there is a life-threatening circumstance. If you are in physical danger, call Public Safety. If you or someone you know has a mental health issue and may harm themselves or others, call Public Safety.

LACKAWANNA COLLEGE IDs

Safety is our priority! Everyone **MUST** wear their ID badge and lanyards at all times when on campus and within LC buildings. Additionally, LC ID must be shown to faculty, staff, or Public Safety upon request.

Please note the following:

- Access to LC buildings requires a visible LC ID.
- If you lost or are unable to locate your LC ID, you should contact Public Safety immediately.
- ID replacement fees are charged on an escalating fee schedule.