



INSTITUTIONAL GOVERNANCE

Governing Body	Scope of Authority	Reports to	Assessment of Structure
Board of Trustees *functions according to Board of Trustee bylaws	Approval of mission, vision, and institutional strategic plans; Approval of institutional annual budget; Hiring and assessment of College leadership	N/A	Board of Trustee participation survey
President's Cabinet *comprised of President, VPs, AVPs	Administration of college operations in support of mission, vision, and institutional strategic plan; Resource allocation decisions; Strategic-level institutional initiatives	President & Chief Innovation Officer, Dr. Jill Murray	Regular, collegial dialog about effectiveness of meeting format and Cabinet parameters Annual 360 evaluations
Standing and Ad-Hoc Committees	Formed for an express purpose and with a specific charge of making recommendations to one or more Vice Presidents	Vice President(s) convening the Committee	Assessment of whether charge is met and purpose is accomplished Committee evaluation forms (if applicable)
Academic Divisions *comprised of full-time faculty and program staff	Curriculum content of programs and courses within each academic division; Assessment of student learning outcomes in division courses and programs	Dean of Curriculum & Faculty Affairs AVP of Academic Affairs & Dean of Health Sciences	Feedback collected through Academic Division Chairs; faculty participation; assessment of completed division initiatives shared annually with the academic administration; faculty

		<p>Chairs: Academic Development – Karolyn DeMarco</p> <p>Business – Will Craven</p> <p>Humanities – Kevin McDonough</p> <p>Math and Science– Larry Pugliese</p> <p>Social Science – Nicole Bradigan</p> <p>Center for Technology Innovation – Marc Gonzalez</p> <p>School of Petroleum & Natural Gas Technology – Jeremy Yadlosky</p> <p>School of Hospitality – Kristen McNally</p> <p>Health Sciences – Dr. Meegan Murray</p>	<p>surveys conducted every three years</p>
<p>Curriculum Committee</p>	<p>Review and approve or deny all changes to curriculum</p>	<p>Dean of Curriculum & Faculty Affairs</p> <p>Chair: Karolyn DeMarco, Faculty</p>	<p>Meetings held, meeting outcomes; Committee survey</p>

Technology Committee	Discuss technology opportunities as related to faculty and the teaching and learning environment; make recommendations for improvement	Dean of Curriculum & Faculty Affairs Co-Chair: Julie Stchur, Faculty Co-Chair: Desiree Locker, Instructional Technologist	Meetings held, meeting outcomes; Committee survey
Assessment Committee	Promote best practices in student learning outcome assessment, review and approve assessment tools, execute and monitor program level evaluation schedule	Dean of Curriculum & Faculty Affairs Co-Chair: Angela Zera, Faculty Co-chair: Lindsey Munley, Associate Director of Academic Quality	Meetings held, meeting outcomes; Committee survey
Faculty Affairs Committee	Recommend faculty promotions in rank	Dean of Curriculum & Faculty Affairs Chair: Larry Pugliese, Faculty	Meetings held, rank recommendations; Committee survey
Disciplinary Appeal Board	Hear disciplinary appeals following process in Student Handbook	Dean of Students Kris Liebegott	Hearings held; Student/participant assessments
LC Reads Committee	Choose LC Reads book annually and plan/implement activities	Dean of Curriculum & Faculty Affairs Chair: Christine Kiehart, Faculty & Director of Disability Services	LC Reads activities held; participation level

PTA Program Advisory Committee	Share ideas and make recommendations about PTA program improvement related to curriculum, policies, lab equipment, etc.	PTA Program Director, Dr. Meegan Murray	Meetings held; meeting outcomes
Sonography Advisory Committee	Share ideas and make recommendations about sonography program improvement related to curriculum, policies, lab equipment, etc.	Sonography Program Director, Stephanie McDaniels	Meetings held; meeting outcomes
Surgical Technology Advisory Committee	Share ideas and make recommendations about surg tech program improvement related to curriculum, policies, lab equipment, etc.	Surgical Technology Program Director, Mary Lou Dotzel	Meetings held; meeting outcomes
Medical Assisting Advisory Committee	Share ideas and make recommendations about medical assisting program improvement related to curriculum, policies, lab equipment, etc.	Medical Assisting Program Director, Christine Martin	Meetings held; meeting outcomes
Occupational Therapy Assistant Advisory Committee	Share ideas and make recommendations about OTA program improvement related to curriculum, policies, lab equipment, etc.	Occupational Therapy Assistant Program Director, Hope Wormuth	Meetings held; meeting outcomes
Nursing (ASN and RN to BSN) Advisory Committee	Share ideas and make recommendations about Nursing program improvement related to curriculum, policies, lab equipment, etc.	Director of Nursing Programs, Tracey Sebastianelli	Meetings held; meeting outcomes
Cyber Security Advisory Committee	Share ideas and make recommendations about cyber security program improvement related to curriculum, policies, lab equipment, etc.	Cyber Security Program Director, Marc Gonzalez	Meetings held; meeting outcomes
Robotics & Integrated Technologies Advisory Committee	Share ideas and make recommendations about robotics program improvement related to curriculum, policies, lab equipment, etc.	Robotics & Integrated Technologies Program Director, Robin Crane	Meetings held; meeting outcomes
School of Hospitality Advisory Committee	Share ideas and make recommendations about school of hospitality programs improvement related to curriculum, policies, lab equipment, etc.	School of Hospitality Program Director, Kristen McNally	Meetings held; meeting outcomes
Student Wellness Committee	Collaborate, review, and develop wellness programming initiatives; provide training to staff	Student Wellness Program Director	Student wellness programs held; satisfaction rates
Health Fair	Plan and execute annual Employee Health Fair	HR Business Partner Steve Krieger	Fair held; participation and satisfaction rates

Perkins Advisory Group	Share ideas and report outcomes related to vocational education strategies	Director of Grant Strategies, Michelle McGloin	Meetings held; meeting outcomes
Campus Club Coalition	Develop collaborative programming with all student groups and provide leadership opportunities	Manager of Student Life and Veterans, Melissa Kirschman	Meetings held; meeting outcomes
Lackawanna College Educational Association (Collective Bargaining Unit)	Negotiation of working conditions for collective bargaining unit members (faculty)	N/A Contact: Lawrence Pugliese, Faculty/LCEA President	N/A
Student Policy Review Committee	Analyze and make recommendations related to student policies including but not limited to discipline, resident life, and student life	Dean of Students, Kris Liebegott	Changes made to the Student Handbook and student related policies/procedures
Academic Policy Committee *comprised of academic and student services staff, as well as faculty	Analyze and make recommendations related to academic policies	Provost Co-Chair: Adrienne Asbury, Dean of Curriculum & Faculty Affairs Co-Chair: Jeremy Collins, Faculty	Changes made to the academic policies and procedures
Student Government Association	Represent the student's voice in institutional governance and work toward methods of enhancing the student experience Propose changes to existing policies or new policies on behalf of student constituents	Dean of Students, Kris Liebegott	SGA Activities and Resolutions
SWAT (Retention) Committee	Analyze and make recommendations on initiatives to increase retention	AVP of Student Success & Enrollment Management	Feedback from members and retention outcomes (increases)

	Review policy and maintain updates for College Catalog and Student Handbook	Chair: Manager of Student Success and Career Services, Rebecca Cerra	
Data Governance Committee *comprised of VP for Finance & Administration; COO; AVP Enrollment Management and Student Success	Provide strategic direction to the institution's management and use of data resulting in reliable and timely information.	President's Cabinet	Meeting outcomes; survey
Safety Committee *comprised of managerial and non-managerial employees	Provide an avenue for all Lackawanna College employees to contribute to workplace safety in hope of achieving and maintaining a safe, healthy working environment.	VP for Finance & Administration	Meeting outcomes
FALC MATES Task Force *comprised of college-wide faculty and staff members with participation by students	Analyze curricular enrichment opportunities for students to interact across disciplines and include active participation from faculty and staff with complementary interests. Create framework for implementing experiences across 2+disciplines Design mechanism for tracking and assessing experiences to prompt meaningful change and a more holistic educational journey for students	AVP of Academic Affairs & Dean of Health Sciences Tri-Chair: Dr. Meegan Murray, PTA Program Director Tri-Chair: Karolyn DeMarco, faculty Tri-Chair: Jenette Kiesendahl, faculty	Meetings held; effectiveness survey outcomes upon conclusion of each academic year
LSAAC Lackawanna College Student-Athlete Advisory Committee	Student-athletes nominated by Head Coaches who are viewed as leaders and positive representation of their teams. Meetings include discussions with LC staff regarding their student-athlete experiences,	Director of Athletics	Bi-weekly meetings held; meeting outcomes

	opportunities to be advocates for change/improvements and to offer insight and input on policies and protocols within athletics and the institution.		
DEJI Task Force	The mission of the Diversity, Equity, Justice, and Inclusion (DEJI) task force is to collaborate and coordinate with departments on campus to create a college community where every Falcon feels valued, respected, and included. DEJI strives to do this by valuing, honoring, and celebrating diversity as it is a fundamental feature of our institution's past, present, and future. DEJI is a learning resource for faculty, staff, and students that is committed to equal opportunities, nondiscrimination, and ensuring all students can reach their full potential both academically and professionally.	Co-Chair: Director of Diversity Equity & Inclusion + Danelle McClanahan Co-Chair: Director of e-learning Gopu Kiron	Bi-Weekly meetings held Sub-Committees Student Surveys Informal Assessment: Discoveries Proposal of Opportunities

*Updated 11.2023