

## **CARES ACT: HIGHER EDUCATION EMERGENCY RELIEF FUND III – OPEN JAN. 07, 2022 – FEB. 2, 2022 - NOW CLOSED**

In response to the global COVID-19 Pandemic, the U.S. Government has provided HEERF III grants which can only be used for expenses from any component of a student's cost of attendance and/or emergency costs that arise due to the coronavirus, such as tuition, food, housing, health care (including mental health care) or child care incurred. Note: A student may elect to apply their HEERF III grant directly to their student account by consenting in the application.

If an eligible student can substantiate costs associated with the disruption from COVID-19, the student is encouraged to submit a request for funds through this application. The student must attest to the need for additional grant funds for the purposes permitted by law in the box below and sign as indicated.

Because the amount of the CARES Act funding is limited, the College does not guarantee additional funding to any student, but each application received will be considered until the funds are exhausted or the application closes. The College reserves the right to use its discretion in evaluating the applications and determining the amount of each award which may include establishing a maximum amount.

**You may have your funds applied directly to your balance or provided to you via check. Please make sure that you document how you request the funds to be dispersed. Please be sure your address and phone number is correct on the portal to ensure timely delivery.**

### **Step by step application instructions:**

1. Sign on Student portal
2. Click FINANCIAL tab at top of page
3. On the left-hand side click FINANCIAL SERVICES-STUDENT ACCOUNTS
4. On the left-hand side click CARES ACT
5. Read page and at the bottom click CONTINUE NEXT PAGE
6. Fill out an application, sign, and submit.

For any questions regarding the CARES Act funding, please email [EmergencyFund@lackawanna.edu](mailto:EmergencyFund@lackawanna.edu) or review the FAQ's below.

### **HEERF III FAQ**

#### **How do I know if I'm eligible for HEERF III Funds?**

[FAQs provided with the changes to requirements for HEERF III funds](#). On January 7th the application will open for all PELL eligible resident students. They have been prioritized to apply for the grant, however, this application will open in the following order for all other students.

1/7/22 PELL eligible resident students

1/12/22 PELL eligible commuter students

1/18/22 NonPELL resident students

1/24/22 NonPELL commuter students both full and part-time

You will see the link to the application when you [sign into the portal](#). YOU WILL ONLY SEE THIS LINK WHEN YOU ARE ELIGIBLE TO APPLY.

### **What is the maximum amount for which I may apply?**

- PELL eligible resident students can apply for \$2,000
- PELL eligible commuters can apply for \$1,200
- NonPELL residents can apply for \$1,500
- NonPELL commuters can apply for \$1,000
- Part-time students can apply for \$500

Please note that if you have exceptional needs due to a loss of job or other changes in financial circumstances, please contact Financial Services at [financialservices@lackawanna.edu](mailto:financialservices@lackawanna.edu) to discuss financial aid and additional grant options.

Additional funds may be available upon review specifically for educational supplies.

### **How will I receive the grant?**

You can have the grant applied right to your account to assist with your balance. You can also have the check mailed to you or you may pick up the check in the Student Financial Service Office. If you are having it mailed, please be sure that your address is correct on the portal. You could also choose to pick up the check in Angeli Hall, Suite 114 at the Scranton Campus.

### **How will I know if my application has been accepted?**

It will usually take 2-3 weeks for the application to be processed. You will be notified via email if your application has been accepted. Note; these funds are prioritized based on financial need as well as on a first come first serve basis.

### **How long will the application be open?**

The application will be open until February 28, 2022. At that time, the funds will be assessed and there will be a determination if the application will remain open.

### **Who can I contact if I have questions regarding HEERF II funds?**

You can email any questions to [emergencyfund@lackawanna.edu](mailto:emergencyfund@lackawanna.edu)