Dear Student and Parents:

WELCOME TO LACKAWANNA COLLEGE. We are pleased that you have chosen our college and will be living in one of our residence halls. Residence hall living has many distinct advantages including close proximity to classes and programs, a safe monitored environment, and belonging to a community. All of these factors contribute to enhanced academic and personal success.

Lackawanna College is now accepting requests for campus housing. Your $375 resident commitment fee serves as an application for campus housing which is a requirement for any student not living with his/her parents or legal guardian.

Before a student is eligible for housing, all admission requirements must be fulfilled. For transfer students, an official transcript must also be on file with the college before a registration can be processed. Additionally, the following documents need to be completed and returned before a room assignment will be made.

1. Random Drug & Alcohol Testing Consent Form
2. Alcohol Policy Form
3. Lackawanna College Housing Contract (Read carefully, sign and return the contract agreement).
4. Health Record (This form, along with the immunization record, must be completed by your health care provider.)
5. Meningitis Vaccine Waiver Form (Meningitis vaccination, or a signed waiver form is required in the state of Pennsylvania for ALL students living in college housing.)
6. Release Form (Please be sure to complete ALL required signatures. This form allows for emergency medical treatment and release of medical history to a provider.)
Mail all completed forms to:

Lackawanna College
Director of Housing and Residence Life
501 Vine Street
Scranton, PA 18509

Or, if you prefer, you can fax all documents to:
(570) 504-0746

Before you sign and return your contract, please read it carefully. A new provision, criminal background checks of all resident applicants, has been approved by our Board of Trustees and is explained in the contract in Section 1.D. This requirement has been implemented to insure the safety of all on our campus.

Information on our dorms, including our move-in guide and annual housing calendar, can be found on our website: http://www.lackawanna.edu/campus-life/residence-life/

Final room and roommate assignments will not be made until all required forms are completed and returned. Therefore, time is of the essence.

Sincerely,

Stephen Duda
Director of Housing and Residence Life
(570) 241-2030

Check out our Facebook page at:
https://www.facebook.com/LCStudentLife
to keep up with happenings on campus.

Remember “Liking” our page gives you access to us,
but does not allow us to access your page.
HOUSING CONTRACT

WITNESSETH

College does hereby undertake to allow residence occupancy by Student while Student continues to qualify to live in the College residence hall.

I. Eligibility Requirements for College Housing

A. Student must be a registered, full-time student, and maintain a minimum enrollment of twelve credit hours. Otherwise, Student must have written permission from the Dean of Student Affairs to continue occupancy.

B. All full-time students who do not commute from the home of their parent, legal guardian, or spouse must reside in campus housing when they are actively enrolled in college courses. Commuting distance is defined as 30 miles from campus or less. This policy applies to any time of enrollment, including summer sessions and intersession.

C. Student must comply with College and Residence Hall regulations governing the conduct of Students which are now in effect and any that may be adopted and published during the term of this housing contract, subject to change without notice. A copy of the current version of these regulations is attached hereto as Exhibit A.

D. In order to continue to provide a safe living environment for all resident students, Lackawanna College has established a policy that requires a background check to be conducted on all resident student applicants. These background checks will provide the college with valuable information that will enable our administration to identify previous criminal convictions that were committed by prospective students. Certain convictions would restrict them from becoming part of our residential community. The college has created a residence committee that will determine if any criminal convictions disqualify a student from becoming a resident. A student who has been disqualified from housing eligibility will be notified by the Dean of Students within seven business days. We hope this policy will provide a safer environment for all students, as well as confidence in the fact that Lackawanna College is a proactive safety oriented institution. Background checks will be conducted once the resident commitment deposit is paid.

II. Terms of Contract

A. This contract covers only those time periods during the academic term(s), as designated by the College, and does not include vacation periods.

B. No room shall be occupied by a Student returning prior to the time and date published by the Dean of Student Affairs.

C. No room shall be occupied by a Student during any vacation period
D. A resident student must leave the campus by 11:00 PM on the last day of final examinations each semester and may not return prior to the official reopening date.

E. A resident student who voluntarily ceases to participate or is no longer eligible to participate in College sanctioned extra-curricular activity(s), must vacate the dorm within 24 hours of the cessation of involvement in the activity, if the college is not in session. The resident may not return to the dormitory until the College is again in session.

F. All personal items must be removed from the residence halls at the end of each semester. Further, all floors must be clear and surfaces open in order to facilitate cleaning of each dormitory room. ALL VALUABLES MUST BE REMOVED FROM THE PREMISES DURING ANY VACATION OR BREAK. THE COLLEGE IS NOT RESPONSIBLE FOR LOSS, THEFT OR BREAKAGE OF ANY PERSONAL ITEM BELONGING TO A RESIDENT. Any item not removed will be considered abandoned and will be discarded after 30 days, or the beginning day and date of the next semester or session, whichever occurs first.

III. Termination of /Release from Contract

A. College may terminate this contract and take possession of the room at any time for violation of College or Residence Hall regulations.

B. College may terminate this contract if Student’s general behavior in the residence hall, over a period of time, indicates Student is not able to, nor willing to adjust to the requirements of group living, as determined through College judicial procedures. These procedures are outlined in the Student Handbook and the Residence Life Handbook.

C. College may terminate this contract if Student has been reported by faculty for all enrolled classes as never attending or stopped attending classes.

D. College reserves the right to reassign or remove any student from the Residence Hall who has exhibited unacceptable behavior or disregard for the residential community, the terms and conditions of residence hall occupancy, or other College rules and regulations, to include but not limited to the Student Code of Conduct or mandatory meal plan participation. In addition, the College reserves the right to reassign or remove any student from the residence hall (or specific room) due to the need to consolidate residence hall space.

E. If Student’s contract is terminated during the course of this contract for any reason, by the College’s or Student’s choice, there will be no refund of room charges or mandatory meal plan charges.

F. This Housing Contract is signed and binding for the entire academic year. Any release from this agreement is permitted only under the conditions of academic withdrawal, dismissal, verified medical reasons, or other extreme extenuating circumstances, and only with the written approval of the Dean of Student Affairs. Any request for release must be submitted in writing to
the Dean of Student Affairs and will be evaluated on a case-by-case basis, at the College’s sole discretion.

G. By the end of the currently enrolled semester, all residents must remove ALL belongings from the dormitory within 24 hours after the last day and date of the semester/session in question. Any item not removed will be considered abandoned and will be discarded after 30 days, or the beginning day and date of the next semester or session, whichever occurs first.

H. Students dismissed from college for disciplinary reasons must vacate the dormitory by noon on the day the dismissal letter is received. If the dismissal is overturned through the appeal process, the student will be allowed to return to the dormitory. If the dismissal is upheld by the Judicial Board, the student is required to remove his/her belongings immediately. If unable to do so, belongings must be collected within 30 business days. After that, they will be considered abandoned and will be discarded.

IV. Termination of Occupancy at End of Contract

A. Student hereby agrees upon termination of occupancy:

1. To leave the room in the same condition as it was when first occupied by Student at the beginning of the term, except for normal wear and tear.

2. To remove all personal belongings from the room and to sweep up and deposit properly bagged trash in an appropriate container.

3. To leave all college-owned furniture and furnishings in the room in good condition and properly assembled.

4. To satisfy all College financial obligations.

V. Conditions of Occupancy

All rules and regulation governing student conduct may be changed, published and distributed to students during the term of the contract without prior notice.

These regulations have been instituted by the College to ensure that students, present and future, may have safe and comfortable accommodations and that the rights and welfare of all students will be protected. While the reasons for most regulations are obvious, students should not hesitate to contact the Director of Housing and Residence Life if they desire clarification of the regulations. Violation of these regulations may result in disciplinary action consistent with the Student Code of Conduct or as elsewhere stated in this contract.
EXHIBIT A
Residence Hall Regulations

Highlighted below are regulations of particular concern to resident students. Violation of any of these policies can result in expulsion from the dormitory and/or the College.

This is not an all-inclusive list of rules and regulations! Additional regulations will be published as promulgated.

**DRUG, ALCOHOL AND TOBACCO POLICY:** No student, regardless of age, is permitted to consume and/or possess alcoholic beverages, tobacco or controlled substances on College premises or at College sponsored events. This is to include possession of alcoholic beverages, tobacco, or controlled substances by the student in the Resident Hall or elsewhere. Any and all items of this nature found in the possession of a student will be confiscated by the Lackawanna College Public Safety department and in all cases, the College will pursue a course of action designed to promote the well-being of the student, protect the welfare of the college community, and demonstrate respect for federal and state laws. Behavior or misconduct resulting from the use or abuse of alcohol or illegal drugs by a student or group of students on or off campus is also a violation of the College’s Alcohol and Drug Policy and may be subject to judicial action as well as the applicable state or local law.

**DRUG TESTING POLICY:** To provide a residence environment free of hazards that would impede the resident student’s academic progress, the Lackawanna College Drug Testing program has been implemented to provide a safe and healthful environment for all our students who live on campus. Each semester, any resident student making application for resident housing must sign a drug testing consent form prior to taking up residence on campus. Drug testing is performed randomly on a year-round basis. Students will be tested at random intervals and for cause which may either be announced or unannounced. The testing will be required at the sole discretion of the College. There are no exceptions to this policy.

Each prospective student will be provided with a copy of the drug testing policy and procedure and will be required to sign the form acknowledging receipt of and consent to the policy and procedures. This is a part of the required admission procedure. Applications for admission to the dormitory space cannot be processed without the signed acknowledgement form. Each student will also receive a drug testing consent form. The signed consent must be returned to the College prior to the student’s arrival and acceptance as a resident student at Lackawanna College and will not be confirmed until the executed consent form is received and on file. Students, who refuse to submit to drug testing, when requested by appropriate college administrators, will be expelled from the residence hall and the College.

A. **WEAPONS:** Weapons of any kind are prohibited. This includes, but is not limited to, firearms, paint ball guns, dart guns, BB guns, black or smokeless powder ammunition, knives, pen knives, swords, daggers and bayonets, martial arts weapons of any description and fireworks. Any item of any kind found in possession of a student anywhere on school property will be confiscated and turned over to the proper authorities as evidence following the protocol stated above. Possession of a weapon will lead to discipline including, but not limited to fines, probation and/or immediate dismissal from the College. If a student is dismissed from the College for a weapons possession offense, there will be no appeal unless granted, on a case-by-case basis, by the President of the College or his/her designee.

B. **COMBUSTIBLES:** The College prohibits combustibles to include, but not limited to, incense, candles, matches lighters, sparklers, fireworks or other flammable items. Any items in violation of this provision found in possession of a student will be confiscated and destroyed
following the protocol stated above. Fines will also be imposed.

C. QUIET HOURS: To maintain conditions conducive to academic achievement, established QUIET HOURS in the residence hall will be observed by all students. Disturbing noises during these hours will not be tolerated, and will subject the offender to a fine and/or discipline.

D. LOSS OR DAMAGE: THE COLLEGE IS NOT RESPONSIBLE FOR STUDENT’S PROPERTY AND ENCOURAGES ALL STUDENTS TO CARRY APPROPRIATE PROPERTY INSURANCE. UNDER NO CIRCUMSTANCES SHALL THE COLLEGE BE LIABLE FOR ANY DAMAGE, THEFT, OR LOSS OF THE PERSONAL PROPERTY OF A STUDENT.

E. CARE OF ROOMS: Students are expected to keep their rooms clean and to cooperate in keeping hallways and bath areas in satisfactory condition. Mattresses must remain on the bed frame which, in turn, must remain on floor. College furniture or equipment is not to be removed or added to rooms without permission of the Director of Housing and Residence Life. Rooms not meeting required health and safety standards will be corrected by the College and billed to the student. Waste of any sort, i.e. trash, food, papers, must be removed from each dormitory room on a daily basis. Trash bins and dumpsters are provided for this purpose. At no time should there be open containers of food left unattended in dormitory rooms. All food stored in dormitory rooms must be kept in sealed containers. Designated Lackawanna College staff will conduct inspections at random to ascertain compliance. Disposal of debris and/or food will occur if non-compliance is found. The student/resident found to be non-compliant will be fined and/or disciplined. All charges incurred to clean area will be levied against the student found to be in breach of this policy.

Any objects such as decals, pictures, stickers, etc. that are fastened to the walls, doors, woodwork or ceilings of rooms or hallways must be removable without damage to paint or furnished surfaces of the room. No decals, pictures, signs, posters, or other items visible from outside shall be attached or placed next to windows. Contact paper is forbidden, as are cellophane, tape and heavy packaging tape. Writing instruments must not be used on any building surfaces. In addition, students must not decorate their rooms with combustible materials, or be in possession of incense, candles, or other flammable items.

Personal refrigerators not to exceed 4.3 cu ft. are allowed in the dormitory rooms. All other appliances, including microwave ovens, toasters, toaster ovens, grills, hot plates, or any other cooking device are expressly forbidden in dormitory rooms. Microwave ovens for student use are available in the commons area.

Confiscation Policy: Any appliance in violation of this provision, found in possession of a student, shall be confiscated and held until the end of the current semester by the College. The appliance will be returned to the student at the end of the semester upon payment of a levied fine, on the condition that the appliance is immediately removed from the premises. Any appliances in violation of this provision found in possession of a student a second time will be confiscated and not returned. Fines will also be imposed.

F. INSPECTIONS: Room Inspections will be conducted as needed for health, safety and maintenance reasons. The right is reserved for designated College employees to enter any room at any time for any reasonable purpose. Included in this, a College Official may enter a student room any time the official has reason to believe that a violation of any College rule or regulation is occurring or has occurred. Random health and safety inspections will be conducted at the
discretion of the College. If a room is found to be in substandard condition, the student(s)/resident(s) will be given written notice and will have 24 hours to rectify the deficiencies. If this has not occurred, the College reserves the right to correct any and all deficiencies and charge the student(s)/resident(s) for all costs associated with the cleaning and/or repair. If the room cannot be brought up to standard during the then current semester, the responsible student will be evicted from the Residence Hall with no refund for unused fees, to include, but not limited to room charges or mandatory meal plan payments.

G. ASSESSMENT FOR DAMAGE: Residents will be held responsible for any damage done to their rooms or any part of the residence hall and its equipment. Any damage other than normal wear and tear will be billed to all residents of a particular living area at the time that it occurs. The cost will be equally divided among all residents in that area.

H. RESIDENCE HALL DOORS: The main entrance doors to the residence halls are to be locked at all times for the security of the residents, as are all individual room doors and quad doors. Propping doors or tampering with doors or locking systems is an offense that can lead to residence hall expulsion and/or fines.

I. ROOM CHANGES: Room assignment changes may be requested during the first three weeks of each semester and between the fall and spring semesters. A Room Change Request form can be obtained from the Director of Housing and Residence Life, who must grant final approval.

J. VISITATION: Visiting hours will be posted and stringently enforced. Visitors under the age of 18 will not be allowed access to dormitory rooms. Common areas are available for visitation purposes.

K. HEALTH RECORDS: Students will not be permitted to receive a housing assignment until a completed health record is on file in the office of the Director of Housing and Residence Life. Forms must be completed by the student’s primary health care provider.

L. MANDATORY MEAL PLAN PARTICIPATION: Students will not be permitted to receive a housing assignment until participation in the Mandatory meal plan is documented. All meal plan payments or documented financial aid for meals must be in place with the business office prior to provision of a housing assignment.

M. FALSE ALARMS: Any student who, in the College Dormitory, through smoking, use of prohibited items, or deliberate malice or neglect causes the alarms to sound and the fire company to be dispatched to the residence hall will be responsible for the fee levied by the fire department for the visit to the dormitory. Deliberately causing a fire alarm, with malicious intent, is a criminal offense, and the responsible student may be dismissed from the College. *(The fine levied by the Fire Department for a false alarm is presently $250.00 and is subject to change without notice.)*

N. CODE OF CONDUCT VIOLATIONS: The College’s Code of Conduct and Discipline and Dismissal Policy are published in the Student Handbook and in the Residence Life Handbook. The resident student is expected to be familiar with all policies, as well as the sanctions, listed in the handbooks, that can be imposed for violations. Signing this contract indicates this awareness.

O. RESIDENCE LIFE SAFETY ISSUES: Students are forbidden to tamper with windows, smoke detectors, sprinklers, ceiling light fixtures, ceiling tile grids, fire extinguishers, baffles or vents, locks, door closers or any other equipment installed to maintain the safety, health and/or welfare of the resident students. Tampering includes, but is not limited to, removing the safety
devices in the windows, locks or door closers, taping the inside of the smoke detectors, covering same, or otherwise causing them to be inoperable, defacing fire station covers, discharging (unless there is a fire emergency) or disarming fire extinguishers, hanging anything from the ceiling grids, to include clothing, sheets, drapes or any other type curtain or screen limiting visibility anywhere within the confines of said room, covering or blocking air vents or baffles, as well as placing furniture in walkways or doorways inside the room.

**All students residing in any room found to have life safety violations will be subject to disciplinary action to include, but not limited to, fines, suspension and/or dismissal from college. Assessment of fines or other disciplinary measures will be attributed to EVERY student residing in the living area in which the infractions occur. There will be NO EXCEPTIONS.**

**P. IMMUNIZATION:** Lackawanna College is committed to maintaining and protecting the wellness of its students. Below is a listing of required and recommended immunizations for your reference and that of your health care provider. Evidence of required immunizations must be included with the student’s health records.

**REQUIRED:**

- Two Measles-Mumps-Rubella (MMR) immunizations
- Polio Vaccine
- Mantoux test for tuberculosis
- Meningitis

**HIGHLY RECOMMENDED:**

- Tetanus-diphtheria (within past 10 years)
- Hepatitis B (a three-shot series)
- Varicella (if you have not contracted Chicken Pox)

**Q. MEDICAL/PSYCHOLOGICAL SUSPENSION:** The College Administration reserves the right to suspend/administratively withdraw a student from the College for medical/psychological reasons: Such reasons include:

   - The student is deemed a potential threat to self or other persons, either within or outside the College community.
   - The student has a contagious disease which, in the opinion of medical personnel, can transmit or inflict the illness to others on campus through normal daily contact.
   - The student’s psychological state hinders his/her ability to achieve academic goals, interferes with the learning environment of others, or prevents living in an appropriate manner in campus housing.

The student may not re-enroll until documentation is received in the Student Affairs office concerning the student’s readiness to return. In all cases, this documentation must come from a professional involved in the treatment and care of the student, and must indicate that the student is able to become an active participant in the learning environment.
Lackawanna College Housing Contract

2014 - 2015

Name ___________________________ Social Security Number ____________

Home Address ___________________________________________________________
  Street Address
  ________________________________________________
  City ______________________________ State _______ Zip Code ________

Home Phone # __________________________ Date of Birth ________________

Cell Phone # __________________________

Name of Parent or Guardian _____________________________________________

Class Year: _______ 1st Year _______________ 2nd year (as of Fall Semester)

This Housing contract is a formal understanding entered into by the student and Lackawanna College. The contract is binding for the entire Fall 2013 and Spring 2014 semesters unless the student graduates or withdraws from the College.

I hereby acknowledge that I have read the Housing Contract attached to this form. Furthermore, I agree to be legally bound to the terms and conditions as stated.

Student Signature __________________________ Date ____________

Director of Housing and Residence Life __________________________ Date ____________

FOR STUDENTS UNDER THE AGE OF 18 at time of signature

The undersigned parent/guardian of the named student does hereby guarantee that the student will fully perform and abide by the Housing contract attached to this form and hereby indemnifies and agrees to hold harmless Lackawanna College against any loss, claims, obligations, liabilities, costs, expenses, and reasonable attorney’s fees arising from the student’s failure to perform or abide by such contract.

Parent/Guardian Signature __________________________ Date ____________

Please sign and return this form to the Office of Residence Life.
Prohibited Substances

It is the mission of this college to provide a safe and secure environment for both students and staff. The Departments of Public Safety and Student Affairs are tasked with the primary enforcement and implementation of these mandates.

The purpose of this notice is to reinforce the College’s policy regarding prohibited substances. The consequences of the possession, use, or distribution of prohibited substances can greatly affect not only a student’s academic standing, but his/her future in the community and society in general. Lackawanna College’s Drug Policy is found in the Student Handbook. Random drug testing and mandatory counseling/educational programs are some of the components of this policy. Depending on the severity of the incident(s), dismissal from college is a possible outcome.

Illegal drug use and/or possession of an illegal substance can also have criminal penalties. For students over the age of eighteen, an arrest will result in a criminal record. This criminal record can affect future job/career opportunities, especially in the areas of education and government service.

In order to foster a safe living and learning environment for all our students, the college will increase the frequency of health and safety checks throughout each residence hall and re-implement random drug screening. In partnership with local law enforcement, the college will use other tools available to keep our students safe and secure. These tools include, but are not limited to, seminars presented by the local drug task force, interaction with community police officers, and the use of drug dogs.
LACKAWANNA COLLEGE
DRUG TESTING POLICY

Lackawanna College is dedicated to the health, welfare and safety of each student it serves. To this end, the College is committed to providing each of its resident students and student-athletes with a drug free environment in which to live, study and socialize. From a safety perspective, the use of drugs and/or alcohol may impair the well-being of these students and interfere with the resident's living condition. Therefore, since the College is responsible for the welfare of each student and specifically responsible to provide a residence environment free of hazards that would impede the resident student's academic progress, the Lackawanna College Drug Testing Program has been implemented to provide a safe and healthful environment for all our students who live on campus.

For the purposes of this Drug Testing Policy, Controlled Substance shall be those substances prohibited by Pennsylvania’s Controlled Substance, Drug, device and Cosmetic Act, 35 P.S.§780-101,et seq., and particular Section 4 of the Act (35 P.S. §780-104) and Drug Paraphernalia shall be those products, materials, and equipment as defined in Section 2 of the Act (35 P.S. §780-102).

Every student making application for resident housing must sign a drug consent form prior to taking up residence on campus. A copy of the drug testing policy and procedure, as well as a testing consent form, is included in the packet of materials sent to prospective resident students. This form will stand for the student’s entire time of enrollment at the College. Drug testing is performed randomly on a year-round basis. Students will be tested at random intervals and for cause which may either be announced or unannounced. The testing will be required at the sole discretion of the College. There are no exceptions to this policy. All resident students will be required to comply. The student will be required to provide breath, blood, and saliva and/or urine specimens for the purpose of analysis. If the student is less than 18 years of age, the parent or legal guardian must sign the drug testing consent form in addition to the student. The signed consent must be returned to the College prior to the student’s arrival.

Each prospective resident student will be provided with a copy of the drug testing policy and procedure and a consent form. These materials are included in the packet of materials sent to prospective resident students and completion of the consent form is part of the required admission procedure. Applications for admission to the dormitory space cannot be processed without the signed consent form. Students, who refuse to submit to drug testing, when requested by appropriate college administrators, will be expelled from the residence hall and the College, without benefit of appeal. Failure to produce a specimen within the standard collection time, as established by the collection agent, will be considered a refusal, as will leaving the facility at any time before providing the specimen. Further, if the student supplies a specimen that does not meet the requirements of the vendor, it shall be deemed a refusal, resulting in dismissal.

PENALTIES FOR POSITIVE DRUG TEST RESULTS:

1st Offense:

1. Meeting with a member of the Office of Dean of Students within three days of notification
   - Failure to meet within this time frame will result in a 2nd offense level status
2. $75 Fine
3. Probation Status
4. Suspension from all collegiate activity (including athletic participation) until the satisfactory completion of all following sanctions
5. Community service or service learning may be assigned /required as directed by the Dean of Students and/or the Student Assistance Program (SAP).
6. Participation in a substance abuse assessment through SAP
7. Recommendations may include:
   - Additional assessment and support services through SAP
   - Substance use/abuse educational session(s)/ prevention groups through SAP
   - Referral for substance abuse treatment services through Drug and Alcohol Treatment Service (DATS) or other treatment provider
8. The Student must sign a waiver form allowing the Dean of Students to have access to the necessary information from SAP, DATS or other treatment provider including a record of attendance, prognosis and expected completion date.
   - Failure to sign this waiver will result in dismissal from the College without appeal.
9. Mandatory retest within four to six weeks of the first positive test as recommended by SAP, DATS/other treatment provider or the Dean of Students
10. The Student will be responsible for all costs associated with the counseling and treatment services.
11. Additional referral for treatment services, further discipline to include but not limited to medical leave of absence and/or dismissal may occur.

Note: The Office of the Dean of Students and SAP will determine if a student can reengage in collegiate activities as determined by his/her active participation in the supportive services through SAP and/or treatment services through DATS or other treatment providers.

2nd offense

1. Meeting with a member of the Office of the Dean of Students within three days of notification
   - Failure to meet within this time frame will result in a 3rd offense level status
2. $150 fine
3. Probation Status
4. Suspension from all collegiate activity (including athletic participation) until the satisfactory completion of all sanctions
5. Community service or service learning may be assigned /required as directed by the Office of the Dean of Students and/or SAP
6. Participation in a re-evaluation process to include a substance abuse assessment through SAP
   - Recommendations may include:
     - Additional assessment and support services through SAP
     - Substance use/abuse educational session(s)/ prevention groups through SAP
     - Referral for substance abuse treatment services through Drug and Alcohol Treatment Service (DATS) or other treatment provider
     - The Student must sign a waiver form allowing the Dean of Students to have access to the necessary information from SAP, DATS or other treatment provider including a record of attendance, prognosis and expected completion date.
     - Failure to sign this waiver will result in dismissal from the College without appeal.
     - Mandatory retest within four weeks of the second positive test as recommended by SAP, DATS/other treatment provider or the Dean of Students
     - The Student will be responsible for all costs associated with the counseling and treatment services. Additional referral for treatment services, further discipline to include but not limited to medical leave of absence and/or dismissal may occur.

Note: For students in treatment as per the 1st offense recommendations: SAP, DATS or other treatment provider will be contacted by the Dean of Students in order to review treatment progress and determine if extenuating circumstances exist. If the Student is not actively participating in
treatment he/she will be dismissed from the College without appeal. If the Student is actively pursuing treatment and tests positive on the second test, he/she will be dismissed from any extracurricular activities and forfeit all scholarship monies.

Note: The Office of the Dean of Students and SAP will determine if a student can reengage in collegiate activities as determined by his/her active participation in the supportive services through SAP and/or treatment services through DATS or other treatment providers.

3rd Offense

- Seen by the College Administration as cause for dismissal without appeal

Please note that all sanctions must be completed within a two week time period or the sanction will be elevated to the next level of offense.

Failure to comply with the imposed penalties assigned in response to a positive test within a two week window from notification or missing more than one scheduled appointment will also constitute refusal and will result in dismissal without appeal.

If a student is found to be in possession of a Controlled Substance or Drug Paraphernalia, that student must follow the same policies as a student who has had a positive drug test result. HOWEVER, IF THE AMOUNT OF CONTROLLED SUSTANCE IN THE POSSESSION OF THE STUDENT EVIDENCES INTENT TO SELL AND/ OR DELIVER TO THIRD PARTIES, THAT STUDENT SHALL BE IMMEDIATELY DISMISSED FROM THE RESIDENCE HALL AND THE COLLEGE. All protocols must be followed and all treatments must be completed before that student will be allowed to participate in any extra-curricular activities. The progressive steps outlined above will also be required if a student is found to be in possession of non-prescribed, controlled substance or illegal substances a second time.

A program of education on drug use and abuse will be provided to the students residing in each residence hall and will include, but not be limited to, discussion of the drug testing policy and distribution of educational materials concerning the abuse of illegal drugs and alcohol.

The College will include the policy and procedure for Drug Testing in the College catalog, the student handbook, Residence Life Handbooks and other pertinent College publications to ensure adequate notice and distribution. As stated previously, a copy of the policy and procedure will be mailed to each applicant at the time of application.

It must be understood that the College cannot protect an offender against any penalties of law. Law enforcement officers, when armed with proper documents, have a legal right to search any and all buildings and personal space on campus without prior notice.

EXCEPTION TO THIS POLICY – any student testing positive for Phencyclidine (PCP) will be subject to dismissal from the College without appeal, regardless of the stage of testing. Any student testing positive for a controlled substance that has the potential to produce violent behavior will be referred to the Dean of Students for review. As part of this review, the Dean will consult with SAP to determine a course of action which may include a recommendation of dismissal to the President of the College.
LACKAWANNA COLLEGE
CONSENT FOR RANDOM DRUG TESTING
FOR DRUGS AND ALCOHOL

I, ___________________________ CERTIFY THE FOLLOWING TO BE TRUE:
Print student name

1. I have signed a contract to reside in a Lackawanna College dormitory during the current school year and/or I will be participating in Intercollegiate Athletics with the College.
2. I have been informed of Lackawanna College’s policies on drug and alcohol use.
3. I have been informed of the nature of the tests and the procedure involved in doing those tests.

I AGREE:
1. To provide blood and/or urine samples to representatives of Lackawanna College or their designee upon request.
2. That the results of tests of my blood and/or urine may be provided to Lackawanna College.
3. That if I test positive for prohibited drug or alcohol use, I will abide by the College’s protocol for counseling and rehabilitation, and
4. That if counseling and rehabilitation fail to end my use of drugs and/or alcohol in violation of Lackawanna College’s policies on drug and alcohol use, I agree to abide by the College’s protocols that are in place to protect the health, welfare, and safety of the Lackawanna College Community.

Student Signature: ___________________________ Date: ___________________________
Witnessed by: ___________________________ Date: ___________________________

FOR STUDENTS UNDER THE AGE OF 18 at time of signature

The undersigned parent/guardian of the named student does hereby guarantee that the student will fully perform and abide by the College’s Drug Testing Policy and hereby indemnifies and agrees to hold harmless Lackawanna College against any loss, claims, obligations, liabilities, costs, expenses, and reasonable attorney’s fees arising from the student’s failure to perform or abide by such policy.

Parent/Guardian Signature: ___________________________ Date: ___________________________
ALCOHOL POLICY

Lackawanna College does not condone the use of alcohol and prohibits the use or possession of alcohol on campus. Possession, use or consumption of alcohol or public drunkenness on any College property is strictly prohibited and can lead to disciplinary action, including separation from the College. **Being present where an alcohol violation is occurring is treated as possession.** Open canisters apply as well, and will be treated as alcohol violations.

If a student is found to be in violation of the Alcoholic Beverage Policy, the minimum sanctions include:

1st Offense:
1. Meeting with a member of the Office of Dean of Students within three days of notification
   - Failure to meet within this time frame will result in a 2nd offense level status
2. $50 Fine
3. Probation status
4. Suspension from all collegiate activity (including athletic participation) until the satisfactory completion of all sanctions
5. Community service or service learning may be assigned /required as directed by the Dean of Students and/or the Student Assistance Program (SAP).
6. Participation in a substance abuse assessment through SAP
   - Recommendations may include:
     - Additional assessment and support services through SAP
     - Alcohol use/abuse educational session(s)/prevention groups through SAP
     - Referral for substance abuse treatment services through Drug and Alcohol Treatment Service (DATS) or other treatment provider
   - The Student must sign a waiver form allowing the Dean of Students to have access to the necessary information from SAP, DATS or other treatment provider including a record of attendance, prognosis and expected completion date.
     - Failure to sign this waiver will result in dismissal from the College without appeal.
     - The student will be responsible for all costs associated with the counseling and treatment programs.
     - Additional referral for treatment services, further discipline to include but not limited to medical leave of absence and/or dismissal may occur.

Note: The Office of the Dean of Students and SAP will determine if a student can reengage in collegiate activities as determined by his/her active participation in the supportive services through SAP and/or treatment services through DATS or other treatment providers.

2nd Offense
1. Meeting with a member of the Office of Dean of Students within three days of notification
   - Failure to meet within this time frame will result in a 2nd offense level status
2. $100 Fine
3. Probation status
4. Suspension from all collegiate activity (including athletic participation) until the satisfactory completion of all sanctions
5. Community service or service learning may be assigned /required as directed by the Dean of Students and/or the Student Assistance Program (SAP).
6. Participation in a substance abuse assessment through SAP
   - Recommendations may include:
     Additional assessment and support services through SAP
     Alcohol use/abuse educational session(s)/ prevention groups through SAP
     Referral for substance abuse treatment services through Drug and Alcohol Treatment Service (DATS) or other treatment provider
   - Student must sign a waiver form allowing the Dean of Students to have access to the necessary information from SAP, DATS or other treatment provider including a record of attendance, prognosis and expected completion date.
   - Failure to sign this waiver will result in dismissal from the College without appeal
   - The Student will be responsible for all costs associated with the counseling and treatment services.
   - Additional referral for treatment services, further discipline to include but not limited to medical leave of absence and/or dismissal may occur.

Note: For students in treatment as per the 1st offense recommendations: SAP, DATS or other treatment provider will be contacted by the Dean of Students in order to review treatment progress and determine if extenuating circumstances exist. If the Student is not actively participating in treatment he/she will be dismissed from the College without appeal. If the Student is actively pursuing treatment and tests positive on the second test, he/she will be dismissed from any extracurricular activities and forfeit all scholarship monies.

Note: The Office of the Dean of Students and SAP will determine if a student can reengage in collegiate activities as determined by his/her active participation in the supportive services through SAP and/or treatment services through DATS or other treatment providers.

3rd Offense
   Dismissal from the College

Please note that all sanctions must be completed within a two week time period or the sanction will be elevated to the next level of offense.

I have read the above policy and am aware of the consequences of violation of the policy,

<table>
<thead>
<tr>
<th>Resident’s Name</th>
<th>Resident’s Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
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</table>

Lackawanna College Staff Signature | Date
Lackawanna College Housing Checklist

Before a student is eligible for Housing, all admission requirements must be fulfilled. Once this step is satisfied, the following documents, listed below, need to be completed and returned before a room assignment will be made.

**Housing Forms:**
- Lackawanna College Housing Contract, read and return **SIGNED** contract

**Health Record Forms:**
- Student Health Record form
- Physical Exam form
- Health History form
- Student Immunization Record form
- Meningitis Waiver form
- Medical Record Release form

- Review Drug and Alcohol Policy
- Return **SIGNED** Consent for Random Drug Testing for Drugs and Alcohol form
- Return **SIGNED** Alcohol Policy form

**Miscellaneous**
- Be registered as a full-time student
- Make sure everything is in order with the Financial Aid Office/Business Office

**Contact Information**

<table>
<thead>
<tr>
<th>Business Office</th>
<th>Financial Aid Office</th>
<th>Registrar’s Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlene Shaw</td>
<td>Matthew Peters, Director of Financial Aid</td>
<td>Theresa Scopelliti, Registrar</td>
</tr>
<tr>
<td>(570) 961-7823</td>
<td>(570) 961-7859</td>
<td>(570) 961-7816</td>
</tr>
<tr>
<td>(570) 961-7811 (fax)</td>
<td>(570) 691-7893 (fax)</td>
<td>(570) 504-7925 (fax)</td>
</tr>
</tbody>
</table>

**Toll Free Telephone Number (877) 346-3552**

**Mailing Address**
Lackawanna College
Office of Housing and Residence Life
501 Vine Street
Scranton, PA  18509

<table>
<thead>
<tr>
<th>McKinnie Hall</th>
<th>Seeley Hall</th>
<th>Tobin Hall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Duda</td>
<td>Tracy Dranchak</td>
<td>Josh Pardini</td>
</tr>
<tr>
<td>Housing Director</td>
<td>Assistant Director</td>
<td>Resident Advisor</td>
</tr>
<tr>
<td>(570) 504-1734</td>
<td>(570) 504-1502</td>
<td>(570) 955-1472</td>
</tr>
<tr>
<td>(570) 504-0746 (fax)</td>
<td>(570) 504-1760 (fax)</td>
<td>(570) 955-1473 (fax)</td>
</tr>
<tr>
<td>(570) 241-2030 (cell)</td>
<td>(570) 241-2031 (cell)</td>
<td>(570) 955-8246 (cell)</td>
</tr>
<tr>
<td><a href="mailto:dudas@lackawanna.edu">dudas@lackawanna.edu</a></td>
<td><a href="mailto:dranchakt@lackawanna.edu">dranchakt@lackawanna.edu</a></td>
<td><a href="mailto:pardinij@lackawanna.edu">pardinij@lackawanna.edu</a></td>
</tr>
</tbody>
</table>

All documents become the property of Lackawanna College
# Lackawanna College

## STUDENT HEALTH RECORD

<table>
<thead>
<tr>
<th>HEALTH HISTORY</th>
<th>PHYSICAL EXAMINATION</th>
<th>IMMUNIZATION RECORD</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>LAST NAME (PRINT)</th>
<th>FIRST</th>
<th>MIDDLE</th>
<th>DATE OF BIRTH</th>
<th>SOCIAL SECURITY #</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>HOME ADDRESS</th>
<th>CITY/TOWN</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>PHONE NUMBER(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>PERSON TO CONTACT IF EMERGENCY</th>
<th>ADDRESS</th>
<th>RELATIONSHIP</th>
<th>PHONE NUMBER(S)</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

PLEASE RETURN COMPLETED FORM TO:
LACKAWANNA COLLEGE DIRECTOR OF HOUSING
501 VINE STREET
SCRANTON, PA 18509
PHONE NUMBER: (570) 504-1734
FAX NUMBER: (570) 504-0746
PHYSICAL EXAMINATION

This section is to be completed by your physician/health care provider

<table>
<thead>
<tr>
<th>Last Name (Please Print)</th>
<th>First</th>
<th>Middle</th>
<th>Sex</th>
</tr>
</thead>
</table>

Blood Pressure ____ / ____  Pulse _____  Height _____  Weight _____

Visual Acuity(R) 20/ _____  (L) 20/ _____

<table>
<thead>
<tr>
<th>NORMAL</th>
<th>ABNORMAL</th>
<th>DESCRIBE ABNORMALITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HEENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lymph Nodes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neck</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heart</td>
<td></td>
<td></td>
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<tr>
<td>Lungs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory</td>
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<tr>
<td>Gastrointestinal</td>
<td></td>
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<tr>
<td>Genitourinary</td>
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<tr>
<td>Reproductive</td>
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<tr>
<td>Endocrine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Musculo-skeletal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neuro/Psych</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GENERAL COMMENTS: Recommendations for physical activity:

Unlimited ____________________  Limited ______________  Explain: ____________________

Do you have any recommendations regarding the care of this patient? ____________________

Is this patient now under treatment for any medical or emotional condition? If yes, explain: ____________________

HEALTH CARE PROVIDER’S SIGNATURE ____________________  Date

Health Care Provider’s Name (please print): ____________________

Address: ____________________

Telephone Number: (____) ______________  Fax Number (____) ______________
### HEALTH HISTORY

**Student Health Record**

---

**Last Name (Print)**

**First**

**Middle**

**Are you allergic to ANY food, prescription, or over the counter medication?**

- **Yes**  
- **No**

**If yes, LIST ALL ALLERGIES:**

---

### PERSONAL MEDICAL HISTORY

<table>
<thead>
<tr>
<th>Condition</th>
<th><strong>Yes</strong></th>
<th><strong>No</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Asthma</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cancer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diabetes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eating Disorder</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Have you had?**

- **Yes**
- **No**

- **Emotional /Mental Illness**
- **Heart Problems**
- **Hepatitis**
- **Hypertension (High Blood Pressure)**

**Have you had?**

- **Yes**
- **No**

- **Digestive Disease**
- **Seizure Disorder (Epilepsy)**
- **Tuberculosis**
- **Other (specify)**

Do you have any chronic medical condition/disease?  
- **Yes**
- **No**

If yes, specify condition and if ongoing treatment is necessary:

---

Are you taking any medication?  
- **Yes**
- **No**

If yes, specify all, with dosages:

---

---
STUDENT IMMUNIZATION RECORD

IMMUNIZATIONS MUST BE UPDATED AS SPECIFIED BELOW.
TO BE COMPLETED AND SIGNED BY A HEALTH CARE PROVIDER (Dates must include month and year)

TETANUS-DIPHTHERIA

1. ___ Completed primary series of tetanus-diphtheria immunizations
   Month/Year

2. ___ Received tetanus-diphtheria booster within the last 10 years
   Month/Year ____________

MEASLES, MUMPS, RUBELLA (M.M.R.)

1. ___ Dose 1 Immunized at 15 months or after and before 5 years
   Month/Year ____________

2. ___ Dose 2 Immunized at 5 years or later
   Month/Year ____________

SPECIFIC REQUIREMENTS:

1. Hepatitis B Vaccine (Required for all students in Health Profession Majors)
   1. ________________
   Month/Year ____________

   2. ________________
   Month/Year ____________

   3. ________________
   Month/Year ____________

TUBERCULOSIS SCREENING

1. ___ PPD (Mantoux) test within the past year (Tine or monovac not acceptable)
   Give date and test results: Date/Month/Year ________________ Result ______ Positive
   ______ Negative

2. ___ Positive PPD (chest x-ray required) Must submit a copy of the chest x-ray reading

POLIO

1. Completed primary series of immunizations
   Type of vaccine ______ Oral ______ Inactive ______ E-IPV
   Last Booster Month/Year ____________

Meningococcal (Any student who wishes to reduce their risk of disease should consider the vaccine. Pennsylvania Law mandate that ALL students living in university owned housing be immunized or sign a waiver after receiving information on the disease and vaccine).

1. ___ Meningococcal polysaccharide vaccine-MenomuneA/C/Y/W135…………… Month/Year ____________

HEALTH CARE PROVIDER

Name: ___________________________ Address ___________________________

Signature: ___________________________ Phone# ___________________________
Lackawanna College

Medical Record Release

I, ________________________________ , give permission to
(please print full name)

Lackawanna College officials to release information concerning my health status to counseling services, medical and/or mental health facilities and my parent or guardian when I require emergency treatment for a mental health or medical problem.

Witness ___________________________ Signature of Student ___________________________ Date ______

AUTHORIZATION FOR TREATMENT

I hereby authorize Lackawanna College officials to arrange for my emergency transportation to a mental health or medical facility in the event I am injured or ill and cannot or will not make such arrangements for myself, and to authorize emergency mental health or medical treatment for me if indicated after a mental health or medical review by qualified professionals in the event I cannot or will not give such authorization.

Witness ___________________________ Signature of Student ___________________________ Date ______

I/we, as parent(s) or natural guardian(s) of the above student, consent and agree to the authorization set forth above for transportation and emergency mental health and medical treatment with the understanding that reasonable efforts will be made to contact me/us before such action is taken. I/we agree to be responsible for all bills and expenses reasonably incurred by Lackawanna College and/or my/our child or ward for such transportation and mental health or medical treatment.

Witness ___________________________ Signature of Parent/Guardian ___________________________ Date ______

Witness ___________________________ Signature of Parent/Guardian ___________________________ Date ______

Emergency telephone numbers for reaching parent(s) or guardian(s) are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>
MENINGITIS VACCINE WAIVER FORM

I, __________________________ verify that I have received detailed information on
(please print full name)
the risks associated with meningitis and the availability and the effectiveness of the vaccine
from Lackawanna College prior to residing in a college-owned dormitory or housing unit;

and, upon review of this information, have chosen to request that, as defined by the law, this
vaccination requirement be waived for the following reason(s): (check one)

_____ religious reasons
_____ other (please specify) ________________________________

_________________________________________               ___________
Student Signature                                      Date

FOR STUDENTS UNDER THE AGE OF 18 (as of the date of signing)

I/we, as parent(s) or natural guardian(s) of the above student, have received and reviewed the
information provided on the disease and vaccination and have chosen not to vaccinate for the
following reason(s): (check one)

_____ religious reasons
_____ other (please specify) ________________________________

_________________________________________               ___________
Parent/Guardian Signature                              Date

_________________________________________               ___________
Parent/Guardian Signature                              Date
LACKAWANNA COLLEGE FINANCIAL AID CHECKLIST

☐ FAFSA – www.fafsa.gov
What is a FAFSA?
The FAFSA is used to apply for all need-based aid. The information is used to calculate all financial aid for the student. Make sure to list Lackawanna College (School Code 003283).

When should I file?
Pennsylvania residents must file before May 1st to be considered for a PA State Grant. Non-residents should file as soon as they know they are interested in attending college.

What will I need?
- A Federal PIN number for Student and Parent. Apply at www.pin.ed.gov (Required for steps below)
- Date of birth
- Name and Social Security Number; as they appear on your Social Security Card
- Your prior year Federal Income Tax Return
- Your Parents’ prior year Federal Income Tax Return (if you are a dependent student)
- W-2 Forms and other records of money earned

☐ Federal Direct Stafford Loan – www.studentloans.gov

☐ Entrance Counseling
What is Entrance Counseling?
The Entrance Counseling session reviews basic facts about your student loans.

When should I complete?
It is recommended that Entrance Counseling be completed as soon as possible and is mandatory before your loans can be processed.

What will I need?
Approximately 30 minutes & your federal pin number. (NOTE: Apply for PIN at least 3 days prior to completing Entrance Counseling or an MPN).

☐ Stafford Loan Master Promissory Note (MPN)
What is a Master Promissory Note?
A Master Promissory Note (MPN) is a document signed by a borrower promising to repay a Federal Stafford Student Loan.

When should I complete?
It is recommended that you complete your MPN as soon as possible. If you just applied for a Federal PIN number, you must wait up to 3 days before your Pin can be used to sign your MPN.

What will I need?
- Social Security Number
- Date of Birth
- You must provide two separate references with different U.S. addresses. The first reference should be a parent (if living) or legal guardian.
- Federal Student PIN (what you used to sign your FAFSA).

☐ Pennsylvania State Residents
- Complete the FAFSA before May 1st & indicate Pa residency, a link will direct you to complete your state grant. You must still print out and mail the signature page in order to complete the process. Follow the on-line instructions. OR
- Go directly to the PHEAA website: www.pheaa.org to complete the state grant application.

☐ Please call (570) 961-7859 for information or to schedule an appointment. It is strongly recommended the above steps be completed prior to an appointment with the Financial Aid Office.
There is a rare but sometimes deadly disease, called meningococcal meningitis, that strikes college students.

The disease spreads quickly and within hours of the first symptoms can cause organ failure, brain damage, amputations of limbs, or death.

Parents and students should learn more about meningococcal meningitis and consider immunization. Vaccination can prevent most cases of disease on college campuses.

Talk to Your Doctor About Meningitis Vaccination

Parents and students are encouraged to learn more about meningococcal meningitis and to talk to a physician about immunization.

National Meningitis Association

The National Meningitis Association (NMA) is a nonprofit organization founded to inform families, medical professionals, and others about the dangers of meningococcal meningitis and methods of prevention.

Its mission is to help ensure every child is offered protection from the disease through vaccination programs; to support research and development of improved meningitis vaccines and treatments for people stricken by meningitis; and to provide support to survivors of meningococcal meningitis and meningococcemia and their families.

For more information about NMA and its activities, or to contact a member of NMA, please call 1-866-FONE-NMA (1-866-366-3662) or visit www.nmaus.org.
Facts About Meningococcal Meningitis
- College students, particularly freshmen living in dormitories, have a higher risk of getting this contagious disease.
- Each year, the disease strikes about 2,500 Americans and 10 to 15 percent of them will die.
- Up to 20 percent of survivors have long-term disabilities, such as brain damage, hearing loss, or limb amputations.
- The disease can take one of two forms: swelling of the membranes that surround the brain and spinal cord, or the more deadly meningococcemia, an infection of the blood.
- Meningococcal meningitis is caused by bacteria called *Neisseria meningitidis*.

College Students at Special Risk
Overall, cases of this disease among adolescents and young adults have increased by nearly 60 percent since the early 1990s.

Lifestyle factors common among college students seem to be linked to the disease: crowded living situations such as dormitories, going to bars, smoking, and irregular sleep habits.

Freshmen living in dormitories are up to six times more likely to get the disease than other people.

Be Alert: Early Flu-Like Symptoms
Meningococcal meningitis is often misdiagnosed because its early signs are much like those of the flu or migraines. Symptoms may include high fever, headache, stiff neck, confusion, nausea, vomiting, and exhaustion.

Later, after the disease has taken hold, a rash may appear. If any of these symptoms are present and are unusually sudden and severe, call a physician or the college student health center. Don’t wait.

How Meningitis Is Spread
The disease is spread through air droplets and direct contact with someone who’s infected. That includes: coughing, kissing, and sharing cigarettes, utensils, cups, or lip balm – anything an infected person touches with his or her mouth.

Students can reduce their risk by considering vaccination and/or by not sharing certain things: utensils, beverages, cigarettes, etc.

Most cases occur in late winter or early spring when college students are away at school.

Consider Vaccination
Immunization can prevent up to 80 percent of meningococcal meningitis cases in adolescents and young adults:
- The vaccine is safe and effective against four of the five types of the bacteria responsible for meningococcal meningitis in the United States — and for the majority of cases in the college-age population.
- Protection lasts approximately three to five years, the length of time most students are away at college.
- As with all vaccines, there may be minor reactions (pain and redness at the injection site or a mild fever).

College Student Immunization Recommendations
The Centers for Disease Control and Prevention, American College Health Association, and American Academy of Pediatrics recommend that:
- College students and their parents should be told about the risk of meningococcal meningitis and the benefits of immunization.
- The vaccine should be made available to students who ask to be immunized.

Find Out More
For more information about meningococcal meningitis and the vaccine that can help prevent it, visit the following web sites:
- Meningitis Foundation of America, www.musa.org
- American College Health Association, www.acha.org
- Centers for Disease Control and Prevention, www.cdc.gov

For medical advice about the meningococcal vaccine, consult your physician, college health service, or local public health department.