WORK STUDY APPLICATION

NAME: ___________________________ DATE: ___________________________

STUDENT ID#: ___________________________ SEMESTER: _________________

JOB APPLYING FOR: ___________________________ PHONE #: ________________

Center Location: ☐ Scranton ☐ Hazleton ☐ Lake Region ☐ School of PNG ☐ Towanda

WHAT SEMESTER ARE YOU PLANNING ON WORKING? Check all that apply
☐ Summer ☐ Fall ☐ Intersession ☐ Spring

HOUSING OPTIONS:
☐ Commuting from Home ☐ Dorm ☐ Off Campus

PLANNED ENROLLMENT
☐ Full Time (12-18) ☐ Three Quarter Time (9-11) ☐ Half Time (6-8) ☐ Less than Half Time (< than 6)

WILL YOU BE ENROLLED DURING THE SUMMER?
☐ Yes ☐ No

LIST SKILLS AND WORK EXPERIENCE. Check all that apply.
☐ Keyboarding ☐ Internet Browsers ☐ Microsoft Word ☐ Microsoft Excel ☐ Microsoft Power Point
☐ Microsoft Access ☐ Office Work ☐ Food Prep ☐ Volunteer Organization Experience
☐ Experience with Copy Machines ☐ Experience with Fax Machines ☐ Filing ☐ Answering Phones

DO YOU PLAN ON RETURNING TO THE SAME JOB NEXT SEMESTER?
☐ Yes ☐ No
If NO, list preference below or write NONE.

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HOW MANY HOURS PER WEEK DO YOU PLAN ON WORKING?
☐ 5-10 ☐ 11-15

PLEASE LIST THE HOURS THAT YOU ARE AVAILABLE.

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